

Finance Committee Minutes

Coatesville Area Senior High School Auditorium

May 14, 2019 - 6:00 PM

(1st Committee Meeting of the Evening)

CHAIRPERSON: Thomas N. Keech
BOARD MEMBERS: James Hills and Ann M. Wuertz
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 6:00 p.m.

APPROVAL of MINUTES

Approval of the April 9, 2019 Finance Committee meeting minutes. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

AGENDA ITEMS

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the enclosed financial statements and bills payable, as presented. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

B. BBQ Grill Contract – Taylor Rental – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the contract, in the amount of \$262, to rent a BBQ grill from Taylor Rental for the senior yearbook signing social at C.A.S.H. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

C. General Service Agreement – Jets Bounce House for Block Party – Kindergarten Kick-off

RECOMMENDED MOTION: That the Board of School Directors approve the agreement between Jets Bounce, LLC and CASD in the amount of \$375 for an inflatable bounce house rental on May 23, 2019, as presented. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

D. Elite Charter Bus Company - Contract for Hershey Trip – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the contract for charter bus services in the amount to \$3,315, as presented. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

E. Shred-It Service Agreement for ABM, Inc.

RECOMMENDED MOTION: That the Board of School Directors approve the Service Agreement between CASD and Shred-It for shredding work at CASD. (*Enclosure*)

Motion: Ann Wuertz Second: James Hills Vote: 3-0

- 2) Applegate, Gina, Elementary Teacher for East Fallowfield Elementary School. Letter Dated: 5/1/2019. Reason: Retirement. Effective: 6/7/2019.
 - 3) Fierras, Michael, Special Education Teacher for the Coatesville Area Intermediate High School. Letter Dated: 4/30/2019. Reason: Personal. Effective: 6/7/2019.
 - 4) Garthwaite, Angela, Teacher for Scott Middle School. Letter Dated: 4/30/2019. Reason: Personal. Effective: 6/7/2019.
 - 5) Glah, Sarah, Teacher for Scott Middle School. Letter Dated: 5/7/2019. Reason: Personal. Effective: 6/7/2019.
 - 6) Guy, Donna, Elementary Teacher for Reeceville Elementary School. Letter Dated: 4/26/2019. Reason: Retirement. Effective: 6/7/2019.
 - 7) Popovich, Kathy, Special Education Teacher for East Fallowfield Elementary School. Letter Dated: 4/6/2019. Reason: Retirement. Effective: 6/7/2019.
 - 8) Sirna, Paula, Elementary Teacher for East Fallowfield Elementary School. Letter Dated: 4/7/2019. Reason: Retirement. Effective: 6/7/2019.
 - 9) Wallace, Linda, Elementary Teacher for King's Highway Elementary School. Letter Dated: 4/25/2019. Reason: Retirement. Effective: 6/7/2019.
- c. CATSS
- 1) Kuhn, Carol, 6.0 Hour Aide for Scott Middle School. Letter Dated: 4/24/2019. Reason: Retirement. Effective: 6/6/2019.
 - 2) Stauffer, Kerri, Special Education Aide for East Fallowfield Elementary School. Letter Dated: 4/24/2019. Reason: Retirement. Effective: 6/7/2019.
- d. FEDERATION
- 1) Burgess, Betty, 3 Hour General Utility Worker for Scott Middle School. Letter Dated: 4/17/2019. Reason: Personal. Effective: 4/5/2019.

2. **New Appointments - Regular and Extra Duty**

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

- a. CATA
- 1) Toth, Sarah, School Psychologist for the Coatesville Area School District. Posted: 1/3/2018. Salary: \$47,131 (prorated). Level: M+30. Step: 1. Temporary Employee Contract. Degree: BA—Psychology, Nazareth University; MA—Education Specialist in School Psychology, Rider University. Certifications: Education Specialist I School Psychologist PK-12 Pending. Effective: TBD. SP4: Approved. Pending 168 Forms.

b. EXTRA DUTY

- 1) Abgarian, Jillian, Mentor for Ashley Viscuso for Scott Middle School. Posted: 8/8/2019. Salary: \$1,000 (prorated). Effective: TBD. SP4: Staff.
- 2) Abgarian, Jillian, Mentor for Genevieve Reed for Scott Middle School. Posted: 8/8/2019. Salary: \$500 (prorated). Effective: TBD. SP4: Staff.
- 3) Brown, Nicole, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 4) Burgess, Taylor, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 5) Byerly, Stephanie, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 6) Chalfant, William, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 7) Cloud, Dawn, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 8) Defazio, Aubrey, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 9) Frederick, Amanda, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 10) Kriston, Breanna, Kindergarten Camp Summer Teacher for Rainbow Elementary School. Posted: 2/25/2019. Salary: \$33/hour. Effective: 7/8/2019—7/11/2019. SP4: Staff.
- 11) Lindelow, Claire, Summer School Nurse for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 12) Lynch, Allison, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 13) Matijasich, Brian, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 14) McConnell, Bryan, Kindergarten Camp Summer Teacher for Rainbow Elementary School. Posted: 2/25/2019. Salary: \$33/hour. Effective: 7/8/2019—7/11/2019. SP4: Staff.
- 15) McKim, Lena, Twilight Social Studies Tutor for the Coatesville Area High School Campus. Posted: 4/29/2019. Salary: \$33/hour. Effective: 5/7/2019. SP4: Staff.
- 16) Mork, Christopher, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

- 17) Ollis, Michele, Kindergarten Camp Summer Teacher for Rainbow Elementary School. Posted: 2/25/2019. Salary: \$33/hour. Effective: 7/8/2019—7/11/2019. SP4: Staff.
- 18) Olsen, Abigail, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 19) Rainer, Veronica, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 20) Schuler, Jamie, Kindergarten Camp Summer Teacher for Rainbow Elementary School. Posted: 2/25/2019. Salary: \$33/hour. Effective: 7/8/2019—7/11/2019. SP4: Staff.
- 21) Scullin, Regina, Food Service Substitute for the Coatesville Area School District. Posted: 10/10/2018. Salary: \$9/hour. Effective: 5/3/2019. SP4: Approved. Pending 168 Forms.
- 22) Tabakelis, Margaret, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.
- 23) Wilson-Stenz, Mary Jean, Summer School Teacher for the Coatesville Area School District. Posted: 1/9/2019. Salary: \$33/hour. Effective: 7/8/2019—8/1/2019. SP4: Staff.

c. FEDERATION

- 1) Carter, Adriane, 3 Hour Food Service General Utility Worker for Scott Middle School. Posted: 1/22/2019. Salary: \$13.66/hour (\$14.66/hour after 520-hour probation period). Effective: TBD. SP4: Approved. Pending 168 Forms.
- 2) Porcelli, Tina, 3.75 Hour Food Service General Utility Worker for the Coatesville Area Intermediate High School. Posted: 1/22/2019. Salary: \$13.66/hour (\$14.66/hour after 520-hour probation period). Effective: 5/13/2019. SP4: Approved. Pending 168 Forms.

3. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Bonamico, Melissa, School Psychologist for South Brandywine Middle School and East Fallowfield Elementary School. Effective: 3/11/2019—5/31/2019.
- 2) Guy, Donna, Teacher for Reeceville Elementary School. Effective: 3/29/2019—5/14/2019.
- 3) Norman, Francine, Guidance Counselor for the Coatesville Area Intermediate High School. Effective: 3/10/2019—Intermittent.

4. Change of Status

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. CATA

- 1) Hackmeister, Elizabeth, move from Guidance Counselor for Caln Elementary School to School Psychologist for the Coatesville Area School District. Posted: 1/3/2018. Certification: Education Specialist I School Psychologist PK-12 Pending. Effective: 2019-2020 School Year. SP4: Staff.

Motion: Ann Wuertz

Second: James Hills

Vote: 3-0

INFORMATIONAL ITEM(S)

- Budget Presentation

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

- 1) Allen McLellan – Budget vote
- 2) Don Messinger – HP Chromebooks
- 3) Katie Hadzor – Dr. Villa and Ellin Oliver Keene
- 4) Jill Santiago – Dr. Villa
- 5) Nakkya Norman – CPM
- 6) Dasia James – CPM
- 7) Vice Rose – Taxes and help from the State
- 8) Mary Morris – FAPE
- 9) Kim Winkler – Funds for in-service
- 10) Melise Day – YMCA
- 11) Michelle Mohammed – In-service, behavior, & workplace

ADJOURNMENT

This meeting adjourned at 9:13 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Education Committee Minutes

Coatesville Area Senior High School Auditorium

May 14, 2019 - 6:00 PM

(2nd Committee Meeting of the Evening)

CHAIRPERSON: Robert J. Fisher
BOARD MEMBERS: Henry J. Assetto and Robert T. Marshall, Jr.
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 9:13 p.m.

APPROVAL of MINUTES

Approval of the April 9, 2019 Education Committee meeting minutes. (*Enclosure*)

Motion: Robert Marshall Second: Henry Assetto Vote: 3-0

AGENDA ITEMS

A. 2019-2020 School Calendar – Final Version

RECOMMENDED MOTION: That the Board of School Directors approve the final version of the 2019-2020 school calendar. (*Enclosure*)

Motion: Henry Assetto Second: Robert Marshall Vote: 3-0

B. Independent Contractor Contract - 10010014

RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contractor Contract for 10010014, as presented. (*Confidential Enclosure*)

Motion: Henry Assetto Second: Robert Marshall Vote: 3-0

C. Adjudications

RECOMMENDED MOTION: That the Board of School Directors approve the following adjudications, as presented.

10004223 10005307 10005360 50000987 90002119

Motion: Henry Assetto Second: Robert Marshall Vote: 3-0

D. Out-of-State Field Trip Request – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request for the out-of-state field trip, as presented. (*Confidential Enclosure*)

Motion: Henry Assetto Second: Robert Marshall Vote: 3-0

E. Out-of-State Field Trip Request – North Brandywine Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request for the out-of-state field trip, as presented. (*Confidential Enclosure*)

Motion: Henry Assetto Second: Robert Marshall Vote: 3-0

INFORMATIONAL ITEM(S)

- Discipline Committee Report
- Professional Development Presentation
- Project Lead the Way Presentation
- Enrollment Reports for the month ending April 30, 2019 (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

- 1) Michelle Mohammed - Behavior
- 2) Brian Washington – Classroom behavior
- 3) Kimberly Washington – Classroom behavior
- 4) Jill Santiago – Behavior

ADJOURNMENT

This meeting adjourned at 10:24 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Policy Committee Minutes
Coatesville Area Senior High School Auditorium
May 14, 2019 - 6:00 PM
(3rd Committee Meeting of the Evening)

CHAIRPERSON: Robert T. Marshall, Jr.
BOARD MEMBERS: Brandon J. Rhone and Thomas Siedenbuehl (*absent*)
SUBSTITUTE: James Hills
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 10:24 p.m.

APPROVAL of MINUTES

Approval of the April 9, 2019 Policy Committee meeting minutes. (*Enclosure*)

Motion: Brandon Rhone Second: James Hills Vote: 3-0

AGENDA ITEMS

A. Policy 810.3 - School Vehicle Drivers – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 810.3, as presented. (*Enclosure*)

Motion: Brandon Rhone Second: James Hills Vote: 3-0

B. Policy 627 – District Initiated Real Estate Tax Assessment Appeals – 1st Reading

RECOMMENDED MOTION: That the Board of School Directors approve the first reading of Policy 627, as presented. (*Enclosure*)

Motion: Brandon Rhone Second: James Hills Vote: 3-0

INFORMATIONAL ITEM(S)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 10:27 p.m.

Anyone wishing to view the video of this meeting may visit our website.

Operations Committee Minutes

Coatesville Area Senior High School Auditorium

May 14, 2019 - 6:00 PM

(4th Committee Meeting of the Evening)

CHAIRPERSON: Ann Wuertz
BOARD MEMBERS: Brandon J. Rhone and Tyrone Carter
ADMINISTRATION: Dr. Cathy Taschner and Karen Hall
CALL TO ORDER: 10:28 p.m.

APPROVAL of MINUTES

Approval of the April 9, 2019 Operations Committee meeting minutes. (*Enclosure*)

Motion: Brandon Rhone Second: Tyrone Carter Vote: 3-0

AGENDA ITEMS

A. Request to Waive Fees – Coaching Victory Basketball Tournament – C.A.S.H.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$1,734 for use of the facilities at CASH on June 8th and 9th. The organization is willing to pay custodial fees in the amount of \$858. (*Enclosure*)

Motion: Brandon Rhone Second: Tyrone Carter Vote: 3-0

B. Request to Waive Fees – Coaching Victory Basketball Tournament – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$2,070 for use of the facilities at Scott on June 8th and 9th. The organization is willing to pay custodial fees in the amount of \$858. (*Enclosure*)

Motion: Brandon Rhone Second: Tyrone Carter Vote: 3-0

C. Request to Waive Fees – Coaching Victory Basketball Tournament – Rainbow Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$1,286 for use of the facilities at Rainbow on June 8th and 9th. The organization is willing to pay custodial fees in the amount of \$858. (*Enclosure*)

Motion: Brandon Rhone Second: Tyrone Carter Vote: 3-0

D. Request to Waive Fees – Valley Township Steering Committee – Rainbow Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees in the amount of \$166 for use of the facilities at Rainbow on May 29th -or- 30th from 6-8 pm to hold a public workshop meeting for Valley Township's Comprehensive Plan. (*Enclosure*)

Motion: Brandon Rhone Second: Tyrone Carter Vote: 3-0

INFORMATIONAL ITEM(S)

- Food Service Reimbursement/Participation Report for the month ending April 2019. (*Enclosure*)

OLD BUSINESS

NEW BUSINESS

PUBLIC COMMENT

ADJOURNMENT

This meeting adjourned at 10:31 p.m.

Anyone wishing to view the video of this meeting may visit our website.